# BITpro Consultants

# Meeting Agenda

## [Click to select date]

## [Time]

Type of Meeting: Fortnightly Forum

Meeting Facilitator: Elise Allen

Invitees: See class roll

1. Call to order
2. Roll call/Apologies
3. Standing items
4. News and notices
5. Group Manager reports
6. Current deliverable open discussion
7. New business
8. [Description of open issue]
9. General questions
10. Any other business
11. Adjournment